

The British Society for Surgery of the Hand

APPLICATION FOR A RESEARCH FELLOWSHIP

1. Surname:	
Forenames (in full):	
Title:	Male/Female:
Date of Birth:	Nationality:

2. Title of Study (no more than 80 characters including spaces):
Current Surgical Specialty (if applicable):
Keywords. Give three keywords which encapsulate your study:

3. Place where study would take place:	
Address of Centre:	
E-mail:	
Telephone No (inclu. STD code):	
Fax No:	

4. Full Name and title of proposed Head of Department and proposed Supervisor(s) to whom Part C has been passed (<i>only complete if for fellowship - one of these must be a BSSH member</i>):				
	Title:	Initials:	First name:	Surname:
Head of Department:				
1st Supervisor:				
2nd Supervisor if appropriate:				

11. Lay Summary. Please provide a simple description of the proposed research in terms that members of the general public can readily understand. This should include:

- 1) a simple , 'headline' – type title (maximum 6 words)**
- 2) details of the disease/condition and any associated conditions, ie who suffers, the symptoms and numbers affected.**
- 3) How this research might help those sufferers in the short/long term**

Do not exceed 100 words. This summary will be used on the BSSH website to inform members of the public about how we support research. If you would prefer that this summary is NOT used in this way, please tick this box

12. Scientific Case: *Maximum 2,000 words (excluding references).*

Please include:

- 1) Background. Work which has led up to the proposal.
- 2) Aims and Hypothesis. What do you intend to study?
- 3) Materials and Methods. How do you intend to answer your research questions?
- 4) Potential Outcomes. How will this work potentially affect patient care, and in what time frame?
- 5) Timeline. Demonstrate that the work is achievable within the time available. If future funding will need to be sought to complete the project, where do you intend to source this funding?
- 6) References

13. Research training: What training do you hope to gain and from whom?

14. Please state briefly the scientific considerations that led you to choose the centre named at part A (page 1).

15. Career intentions

16. Cost Breakdown

Salary / Stipend	
Fees	
Consumables	
Total	

16. Is this project/study title currently under consideration by another funding organisation? If so which organisation? When will you know the outcome?

17. Do you intend to register for a higher degree based on this fellowship: (Please circle) YES/NO

<p>If yes, please tick:</p> <p>PhD <input type="checkbox"/></p> <p>MD <input type="checkbox"/></p> <p>MSc <input type="checkbox"/></p>	<p>If no, please explain why not:</p>
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18. Proposed starting date of Fellowship/Research:

21. Current home address of applicant:

Mobile:

E - mail:

22. Acceptance of Regulations and Conditions:

I understand the need to provide the BSSH with a written progress report 6 months after the proposed start date and a final report within 3 months of the end of the Fellowship

Signature of applicant: **Date:**

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APPLICATION FOR A RESEARCH FELLOWSHIP

Confidential Report from present Head of Department

Applicant's Name:

<p>1. Candidate's scientific ability and suitability for a Fellowship, the primary purpose of which is to provide support for a period of research training.</p>

<p>2. Name: (Head of Department)</p>	<p>Title:</p>
<p>Signature: (Head of Department)</p>	<p>Date:</p>
<p>Address of Department:</p>	
<p>Telephone No (incl. STD code):</p>	

APPLICATION FOR A RESEARCH FELLOWSHIP – PART C

Confidential Report from Proposed Supervisor (must be a BSSH member)

Applicant's Name:

1. Length of time you have known the candidate:	
2. Can the running expenses of the project be met with the support of this grant?	
3. If the answer to question 2 is no, where will you obtain the running costs to support the grant?	
4. Describe the manner in which the proposed project has evolved and any contribution of the applicant to this process.	

5. How frequently do you propose to have a structured meeting with the candidate?

6. Will there be any training in research methods and standards? Are there lectures, seminars, tutorials or courses available? Will the candidate meet with other supervisor/s? If so, whom?

7. State your views on the candidate's scientific ability and suitability for research training, and on any other relevant points which you consider would be helpful to the BSSH.

8. (i) Would an honorary clinical contract be sought for the candidate? <i>(Please circle)</i>		YES/NO
If YES please indicate:		
a. Level:		
b. Specialty:		
c. Trust:		
(ii) Would the project involve human subjects? If YES, please attach evidence of local Research Ethics Committee approval or explain why it is not required. If you have approval from the Research Ethics Committee, please attach the confirmation letter.		YES/NO
Will the proposed research involve animals? If YES, please attach evidence that you have all the necessary licences and approvals required?		YES/NO

9. Please state research grants held within the last 5 years:	
10. a) Please state how many research fellows you currently supervise:	
b) How many research fellows have successfully completed higher degrees under your supervision?	
c) How many research fellows who you have supervised have failed to submit for a PhD or MSc?	
11. Please list your peer reviewed publications in the last 10 years (include articles in press, but not those yet to be accepted for publication. Please list all authors):	

12. Name: (Supervisor)	Title:
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Address:	
Mobile:	
Signature: (Supervisor)	Date:

13. I confirm that I support this application and if an award is made, a position would be created for the candidate within the Department.	
Name: (Head of Department)	Title:
Signature: (Head of Department)	Date:
Address:	
Mobile:	

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APPLICATION FOR A RESEARCH FELLOWSHIP

Confirmation of Administrative Arrangements

Applicant's Name:

Applicant: Please enter below the name of the department in which you wish to hold a Fellowship and pass this sheet with a copy of the Regulations and Conditions and a copy of Part A to the appropriate **ADMINISTRATIVE OFFICER** (eg Finance Officer, Registrar, Bursar, Secretary of the proposed host centre).

Administrative Officer: The above-named candidate is applying for a Surgical Research Fellowship to be held at:

Department:

Centre:

An award under this scheme is normally administered through the medium of a fixed-term contract of employment for the period of the award, entered into between the Research Fellow and the host centre, on reimbursement by the BSSH. If an award is made, the BSSH would of course liaise with the host centre on the salary or stipend level, as appropriate. The starting date and detailed administrative arrangements will be negotiated on award of the Fellowship. Before the application can be considered it is necessary to have the confirmation below that the host centre would be willing, in principle, to offer an appointment.



1. I have read the Regulations and Conditions for the Surgical Research Fellowship and confirm that if the above-named applicant is awarded a Research Fellowship s/he will be offered an appointment by this centre for the period of the award on reimbursement by the BSSH.

2. The candidate would be appointed at a commencing salary or stipend of

£..... p.a. (basic)

plus £.....London Weighting if appropriate.

Approx NI..... if appropriate

Approx SA..... if appropriate

Signature:

Date:.....

Finance Officer/Bursar/Registrar/Director. (Please delete as appropriate.)

Name and Initials:

Centre:

Address:

Telephone Number:

- (ii) **Name, address and telephone number of the officer who should be contacted regarding the administration of the Fellowship if awarded. (If different from above.):**

Please return this form to the Applicant who will attach it to Part A of the Application Form and submit it to the Society.