

Kobo toolbox - setup

What is it and who needs it

- Kobo Toolbox is a databasing tool, used to record our clinical activity.
- Volunteer consultant and trainee are jointly responsible for maintaining accurate records on Kobo.
- Advantages
 - Data entry via mobile device or computer
 - Data entry from multiple users at the same time
 - Data collection even during a loss of mains power/network/wifi connection
 - Data can be downloaded for backup
 - Creates a record for each patient, with embedded clinical photos and operation notes.
 - Potential source for audit (data can be filtered and rearranged easily)
 - Individual patient records can be updated via computer if needed

Instructions

- Slides here have been provided using an i-pad.
- There is an android app available as well (link provided later on)

Long term use

- The LION is aiming to have electronic record keeping.
 - Kobotoolbox use may be phased after this.

https://www.kobotoolbox.org

 KoboToolbox

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Create an account



Sign in or create an account



Global KoboToolbox Server

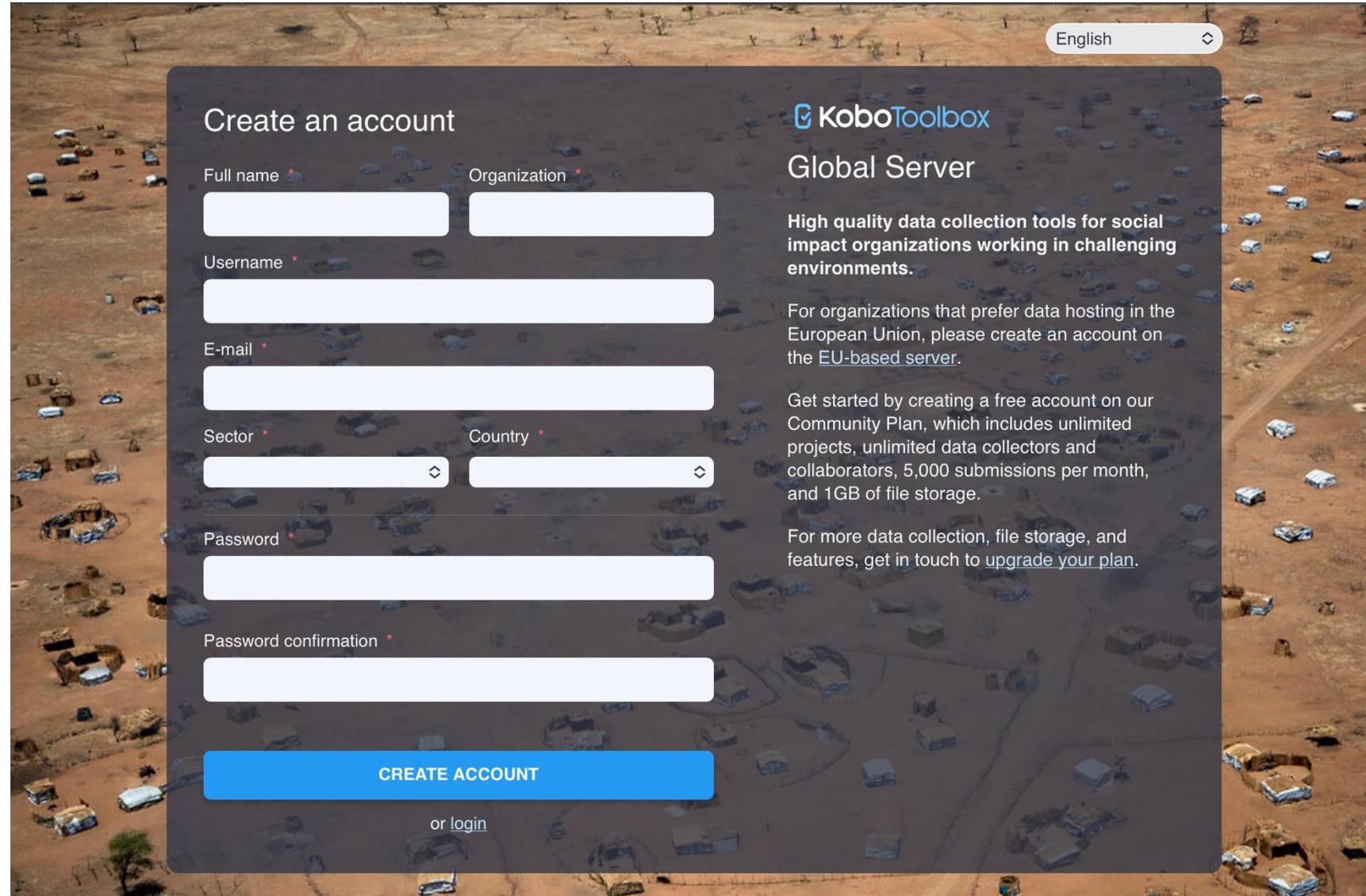
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Fill in the form



English

Create an account

KoboToolbox
Global Server

High quality data collection tools for social impact organizations working in challenging environments.

For organizations that prefer data hosting in the European Union, please create an account on the [EU-based server](#).

Get started by creating a free account on our Community Plan, which includes unlimited projects, unlimited data collectors and collaborators, 5,000 submissions per month, and 1GB of file storage.

For more data collection, file storage, and features, get in touch to [upgrade your plan](#).

Full name *

Organization *

Username *

E-mail *

Sector *

Country *

Password *

Password confirmation *

[CREATE ACCOUNT](#)

[or login](#)

Once account is created

- Contact BSSH LION team to be given access to the database
 - Email: t.bochmann@nhs.net or Sabrina.nabi@bssh.ac.uk
 - Include:
 - your full name
 - The username for your kobotoolbox account
- **Wait for a response.** You will not be able to do anything more until access has been given to you.

Once access is granted go back to <https://www.kobotoolbox.org>

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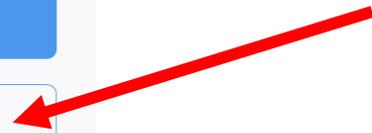


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Sign in

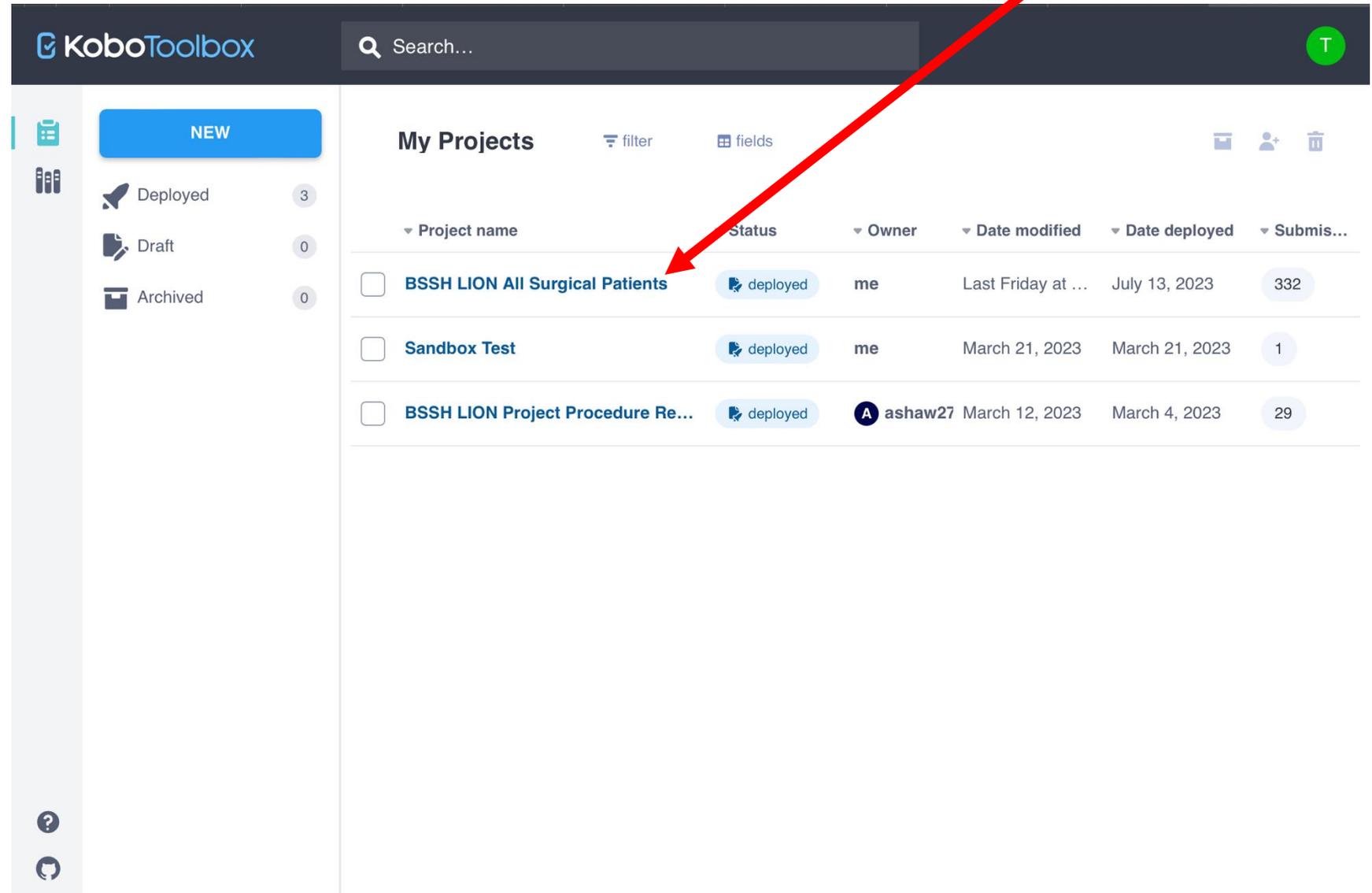


Login



Using username and password that you created for your personal account

Select the project – BSSH LION All Surgical Patients



KoboToolbox

Search...

NEW

Deployed 3

Draft 0

Archived 0

My Projects

filter fields

Project name	Status	Owner	Date modified	Date deployed	Submis...
<input type="checkbox"/> BSSH LION All Surgical Patients	deployed	me	Last Friday at ...	July 13, 2023	332
<input type="checkbox"/> Sandbox Test	deployed	me	March 21, 2023	March 21, 2023	1
<input type="checkbox"/> BSSH LION Project Procedure Re...	deployed	A ashaw27	March 12, 2023	March 4, 2023	29

Unless you have used kobo before there will only be one project option on your screen

Collecting data

KoboToolbox BSSH LION All Surgical Patients 332 submissions T

NEW

- Deployed 3
- Draft 0
- Archived 0

SUMMARY FORM DATA SETTINGS

Project information

Description
-

Status: deployed Questions: 61 Owner: me

Last modified: Last Friday at 6:23 PM Last deployed: July 13, 2023 Latest submission: November 4, 2023

Sector: Health Services / Public Health Country: Malawi

Submissions

Past 7 days Past 31 days

Quick Links

- Collect data
- Share project
- Edit form
- Preview form

Data

- Table
- Reports
- Gallery
- Downloads
- Map

Team members



NEW



Deployed 3

Draft 0

Archived 0

SUMMARY

FORM

DATA

SETTINGS

Current version



! If you want to make these changes public, you must deploy this form.

v9 (undeployed) Last Modified : Last Friday at 6:23 PM - 61 questions

REDEPLOY

Languages: This project has no languages defined yet



[SHOW FULL HISTORY](#)

Collect data

Online-Offline (multiple submission) ▼

COPY

OPEN



This allows online and offline submissions and is the best option for collecting data in the field.





BSSH LION All Surgical Patients

Last name

First name

Date of birth

Age

Hospital number

Data is entered to this form and you need to click submit (at the bottom of the page) to add it to the database.

Not all tabs have to be used

The form will expand to allow more options depending on what you add e.g. if you select 'surgery performed' then an option to upload a photo of the op-note will appear.

Two options for mobile data entry

- If using an Android device (version 5 or newer)
 - Use the app – KoboCollect -
 - <https://play.google.com/store/apps/details?id=org.koboc.collect.android&hl=en&gl=US>
- If using apple or older android device
 - Create a 'WebForm' link via your homepage/desktop
 - Follow next instruction



BSSH LION All Surgical Patients

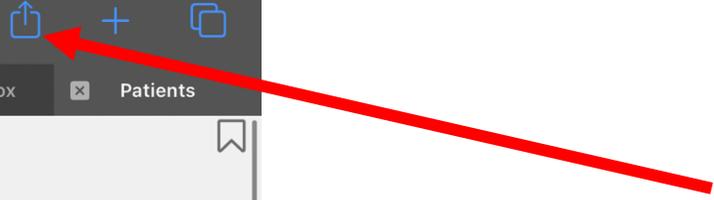
Last name

First name

Date of birth

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BSSH LION All Surgical Patie

Last name

First name

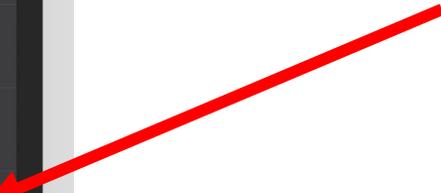
Date of birth

Age

Hospital number

 **BSSH LION All Surgical Patients**
ee.kobotoolbox.org

Options >

- Add to Reading List 
- Add Bookmark 
- Add to Favourites 
- Add to Quick Note 
- Find on Page 
- Add to Home Screen  
- Markup 
- Print 

[Edit Actions...](#)



Family



Prime Video



Touch Surgery



Bullets+



Bridge Mobile



Panopto



Disney+



PDFelement



Ess. Anatomy 5



Duolingo



Outlook



Google Maps



Fun German



Archisketch



EnketoExpress...



AttendeeApp



Chrome



HEY CLAY



Canto



Melomania



Visio Viewer



BSSHIONAIS...

This tab can now be used to directly open the data entry form

It will function even without a Wi-Fi/network connection.

Data added when offline will be uploaded automatically when signal returns



Database review

- Reasons to do this
 - Review of a patient's record (op-note, clinical photos, etc)
 - Update or add to an existing patient's record
 - Review a list of patients – review of inpatient list, clinic list, list of patients awaiting sub-specialty review or theatre, audit (all dependant on consistent data entry/updates)

SUMMARY

FORM

DATA

SETTINGS



NEW

- Deployed 3
- Draft 0
- Archived 0

Project information

Description

-

Login via computer to a

Status

deployed

Questions

61

Owner

me

Last modified

Last Friday at 6:23 PM

Last deployed

July 13, 2023

Latest submission

November 4, 2023

Sector

Health Services / Public Health

Country

Malawi

Quick Links

- Collect data >
- Share project >
- Edit form >
- Preview form >

Data

- Table >
- Reports >
- Gallery >
- Downloads >
- Map >

Submissions

Past 7 days

Past 31 days

Team members



Click to show or hide data columns as needed (nothing will be deleted)



Click to view only

Click to edit

Each data column can be searched or reorganised as needed

KoboToolbox BSSH LION All Surgical Patients 332 submissions T

SUMMARY FORM DATA SETTINGS

NEW

- Deployed 3
- Draft 0
- Archived 0
- Downloads
- Map

Table

Reports

Gallery

hide fields

1 - 30 332 results

	Date of birth	Gender	Problem/Diagnos	Date of onset
<input type="checkbox"/>	<input type="text" value="Search"/>	<input type="text" value="Show All"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>
<input type="checkbox"/>				
<input type="checkbox"/>	1986-01-25	male	Foreign body t...	2023-07-10
<input type="checkbox"/>		male	Ulnar nerve lac...	2017-08-20
<input type="checkbox"/>	2000-02-02	male	FDS and FDP ...	2023-06-28
<input type="checkbox"/>	1994-01-12	male	Right scaphoid...	2021-01-01

Any problems

- Have a look at the resources on kobo
- Contact the team
- Please, **do not** try to change the data collection form without discussion with the team.