



BSSH

The British Society for
Surgery of the Hand

BSSH/BAHT Combined Spring Scientific Meeting, 25 – 26 April 2019 **Great Hall, Swansea University Bay Campus**

Exhibition Space

The exhibition will be held in conjunction with the conference and will be open throughout Thursday 25 and Friday 26 April 2019.

The meeting will be held in the *Great Hall Auditorium* at Swansea University's Bay Campus with the trade exhibition located in *Gallery East & Gallery West* of the state-of-the-art complex. The East and West Galleries is where refreshments and lunch will be served, to ensure maximum contact between delegates and exhibitors.

Exhibition space is purchased as 'space only' and two stand sizes are available.

Stand costs

2m x 1m - £800 + VAT

3m x 1m - £1,150 + VAT

Stand fee includes:

- Complimentary lunch and refreshments for 2 representatives per company
- List of participants (on meeting app)
- Company information included in conference guide and on website
- Access to a power point
- Table and chairs if required

How to book

To reserve your exhibition space or register interest in one of the sponsorship support items, please complete and return the attached form to secretariat@bssh.ac.uk.

Please note, no booking will be confirmed until payment is made in full. Bank details and invoices will be provided upon receipt of your booking form.

If you would like to discuss additional sponsorship options, or have any other questions please contact secretariat@bssh.ac.uk or call 0207 831 5162.

BSSH/BAHT Combined Exhibition Terms and Conditions

Cancellation Policy

If an exhibition space has to be cancelled, the following conditions will apply:

- More than 6 months prior to the conference: a cancellation fee of 20% of the exhibition fee will be payable
- 1-6 months prior to the conference: A cancellation fee of 50% of the exhibition fee will be payable
- Less than a month prior to the conference: A cancellation fee of 100% of the exhibition fee will be payable.

Exhibition Space

Places are allocated strictly on a first come first served basis.

The exhibition space has been carefully planned to allow the maximum number of companies to exhibit. It is imperative therefore that your stand does not exceed the size allocated to you. If your company arrives at the meeting with a larger stand, you will be asked to dismantle any part of the stand, which encroaches to the detriment of a neighbouring site. No electrical extension leads are available at the venue and all companies must provide their own

Spaces between the exhibition stands must be kept free. No fittings, fixtures or signs of any nature are to be attached to the walls or fabric of the building and all stands must be free standing. Firms displaying heavy pieces of equipment must take adequate measures to protect floors from the damage.

Loss or Damage

Neither the venue nor BSSH/BAHT can be held responsible for loss or damage to the exhibitors' stands or property. Obtaining the relevant insurance is the sole responsibility of each exhibitor. The organisers reserve the right to alter the exhibition layout without prior notice. Applications received for space, and then confirmed, imply complete acceptance of the above conditions. If any matters or disputes arise, the decision of the Honorary Secretary is final.

December 2018