

## Job Description: Examiner in the Hand Diploma.

The appointment is for a five year period.

During this time you will be needed to examine the Hand Diploma on one or two occasions each year. The exam takes place over two days. The first day involves an examiners' briefing meeting and setting up of the Skills Stations. The second day is the exam itself and an examiners' review meeting. It is a requirement that you attend both days in full.

In addition to taking part in the exam there is a requirement during the year to provide 10 MCQs for banking for the exam. On occasion the Diploma Committee may require you to provide material for or to write a Skill Station.

You will be required to adhere to the University of Manchester guidelines and rules in regard to examiners' behaviour and professional conduct. The conduct of the exam is monitored by the University through an external advisor who at present is a senior member of BSSH. Formal feedback on the exam and its conduct are provided at a later date

You are required to fulfil the following criteria.

### Criteria for appointment of Examiners

- Have a minimum of 5 years in consultant practice with substantial commitment to hand surgery
- Be a full member of BSSH
- Be a current or past Examiner for the Intercollegiate Specialty Boards or MRCS

Or

Have undertaken the Examiners Training Day of the Intercollegiate Specialty Boards\*

\*Such training may be undertaken following an offer to join as an Examiner.

Your reasonable travel and incidental expenses will be paid by BSSH but no payment is made for taking part in the exam. Accommodation and subsistence is provided by BSSH.

Preference will be given to those who have taken part in the Diploma programme as tutors or teachers and any involvement should be listed in your expression of interest.

Please apply with a brief paragraph (no more than 200 words) to state your interest and why you would like to be an Examiner. Please detail any involvement in the Diploma or other educational or training activities in Hand Surgery.

For further information please contact the BSSH secretariat.